



**Memorandum of Understanding Between
Athletics New Brunswick (ANB) and
The Royal Canadian Legion – NB Command
Concerning The Legion Track & Field Program**



This document has been completed to better outline the role ANB plays in support of the Legion Track program in New Brunswick and to set clear expectations around those roles. This document can be reviewed or updated annually and the parties agree to formally advise each other of any aspect that requires a change prior to March 1st of each year.

Team Selection, Standards & Declaration Forms

- The standards will be calculated annually by the Legion Committee and provided to ANB for publishing on their website.
- ANB will provide assistance with the preparation of the standards and any necessary team forms in English and French.
- Standards and forms will be completed and updated annually for publishing by March 15th.
- Team selection is the responsibility of the Legion Committee.

Selection Meet

- ANB is responsible for the organization of the selection competition usually referred to in our calendar as the NB Legion Selection Meet.
- The date and location will be set in the fall of each year for the next summer and be suitable to ANB and the Legion Committee Chair.
- The event schedule for the competition is to be prepared by ANB staff suitable to ANB and the Legion Committee Chair.
- ANB is responsible for managing the meet, organizing the venue, officials and all other normal responsibilities of an NB competition. Profit, if any is retained by ANB.

Uniforms

- Annually ANB may be asked to provide competition singlets for the team and when possible will do so at our cost.

Coach Selection

- Notice of opportunities for coach positions along with the criteria will be provided to the ANB membership no later than March 1 annually and be open until April 1 (one month later).
- The selection criteria will be prepared by ANB consistent with any expectations by the Legion program nationally.
- Any qualified ANB registered coach in good standing may apply for the positions.
- One position may be made available for a developing coach who must have the NCCP Sport Coach (level 1) certification to be selected.

- Following the application period ANB will compile the list of coaches who applied. This information will be provided to a committee consisting of two ANB board members and two Legion Committee Members who will make the final selections. These selections will then be provided to the ANB board for formal approval.

This memorandum outlines the roles and responsibilities as agreed to by the parties as of the date signed. If either of the parties wishes to make changes to this they agree to formally advise the other of a need for the change prior to March 1st of each year.

 _____ Date: April 3/14.

Bill MacMackin - President
Athletics New Brunswick

 _____ Date: April 03, 2014

Rick Love - President
The Royal Canadian Legion
New Brunswick Command